

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

Pima County/Tucson Women's Commission

FULL COMMISSION MEETING

Wednesday, October 23, 2019 – 5:30 PM

240 N Court Ave Tucson, Arizona 85701

LAR/Approved Minutes

1. **Call to Order 5:34pm**
2. **Roll Call: Present:** A. Dumka, M. Valdez-Cardenas, C. Steiner, M. Parham, S. Muney, K. Wolferstetter, J.P Wilhite, B. Smith (Treasurer), A. Hernandez (Secretary), and M. Phininzy, (Chair) **Absent:** A. Sykes (Asst. Treasurer), K. Smith, A.J. Flick, and O. Lundin,
 - a. Election of Vice-Chair :
 - Allison Dumka, shared her interest in becoming more involve and having a stronger leader role to help make bigger impact on the commission. A. Dumka received 9 ayes and 0 nays. C. Steiner made a motion to accept A. Dumka as the new Vice-Chair. J.P Wilhite 2nd the motion. The motion passed with a full vote Yes (9), No (0)
 - Allison Dumka is the new Vice Chair of the Commission.
3. **Public Comment - Call to the Audience**
 - a. N/A
4. **Remarks by Commission Board Members**
 - a. M. Parham made a suggestion to have all members introduce themselves before meeting the new commissioner Kay Wolferstetter.
 - b. C. Steiner, made a suggestion that the commission send Olivia a get well card letting her know we are thinking of her.
5. **Review and Approval of Minutes – Alma Hernandez**

M. Phininzy made a motion to approve the minutes for Wednesday, October 23, 2019. M. Parham seconded the motion. Motion passed. Yes (9), No (0)
6. **Treasurer's Report – Brandi Smith**

Computer almost close to being fixed. We are still unable to print out the bank reconciliations. But the computer and printers are almost close to being fixed. Quick books will be purchased and installed. In November all bank recs will be updated. New Vice-Chair will be added as a signer on the check account. Checking account balance to date, \$19,301.26 and Savings account balance is \$25,330.32. S. Muney made the motion to accept the report and C. Steiner 2nd the motion. Motion passed Yes, (9), No (0).
7. **Business**
 - a. Building Operations
 - The interior wall in tenant's office is deteriorating. An Adobe contractor came out to access the issue and left a quote. But the contractor suggested checking with neighbor to see if they are also experience the same issue and speaking with the owner of the building next to the Commission due to the water draining from their building. Chair and one tenant will follow up the neighbors and get other quotes.

- The light fixture in west bathroom was hanging, brush along the outside building on Council Street needed to be trimmed and cleaned up. Both items were taken care fixed and landscaped.
 - M. Parham will work with A. Sykes to create an ad to rent the Kore Press old office.
- b. Grant opportunity – Chair M. Phininzy is interested in having the commission apply for grant dollars. M. Phininzy attended a community presentation on an Arizona Diamondback Grant opportunity for non-profits. The grants awarded will be from \$25,000 to \$150,000. J.P Wilhite shared that it's good to also apply for smaller grants too to get the name visible to funders. B. Smith suggested the commission look into CDBG grants.
- c. Women's March Request – Chair read an email she received from a new women's group to plan for the Women's March in January. The commission agreed it's too late to plan something at this point in time.
- d. **Committee work and report out**
- **Branding and Visibility**
 - Community Conversation Roundtable Debrief – B. Smith shared the turn out was good, the intro was good and the participants were engaged in the activity. One group needed help with time management and facilitation. J.P Wilhite shared that many participants have contacted him to congratulate him about the commission and of the great work we do. M. Phininzy felt the goal of the event was met. She and the secretary A. Hernandez have also had other representatives from the NPO's in attendance reach out to them to talk about possible collaborations.
 - **Women's Health** – no report out.
 - Breast Cancer Awareness Walk Debrief. K. Wolferstetter would like to join this sub-committee but would also like a description of all the committees.
 - **Women's Equality Day** – N/A
 - **Financial Power for Women and Girls** – N/A
 - **Nominations:** S. Muney and the team will meet to interview a new potential candidate, M. Caballero. The committee has not heard back from J. Dalton
 - **Community Outreach:** Inform and Educate – N/A
 - **Domestic Abuse** – A Survivor's Guide update. – Getting closer to getting a final product. It's taking longer than expected. J.P Wilhite will reach out to Barbara LaWall's office to research the cost of the last publication and see if her office is willing to help publish it again.

e. ~~Business~~

8. Announcements

- a. League of Women Voters of Great Tucson
- Tucson Women Making History Storytelling Salon – Saturday, November 2, 2019 from 10:00 a.m. to 11:30 a.m. at St. Mark's Presbyterian Church, 3809 E. 3rd St
 - See attached Flyer
 - After the next FC meeting, PCTWC members will celebrate the year of accomplishments directly after next month's FC meeting at the Dusty Monk, 201 N. Court Ave.

9. Next Commission meeting:

- a. EC Meeting – November 6, 2019 at 5:30pm

b. FC Meeting – November 20, 2019 at 5:30pm

10. **Adjournment** – 7:05pm

***Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.**